

## **Cherwell District Council**

### **Personnel Committee**

Minutes of a meeting of the Personnel Committee held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 30 January 2014 at 7.30 pm

Present: Councillor Lynn Pratt (Chairman)

Councillor Ann Bonner  
Councillor Norman Bolster  
Councillor Mark Cherry  
Councillor G A Reynolds  
Councillor Rose Stratford  
Councillor Lynda Thirzie Smart  
Councillor Barry Wood

Apologies  
for  
absence: Councillor Melanie Magee  
Councillor Ken Atack  
Councillor Alaric Rose  
Councillor Lawrie Stratford

Officers: Jo Pitman, Head of Transformation  
Paula Goodwin, Human Resources and Organisational  
Development Manager  
Lesley Shore, HR Business Partner - Development and  
Bicester  
Vicky Claridge, Human Resources Assistant  
Natasha Clark, Team Leader, Democratic and Elections  
Lesley Farrell, Assistant Democratic and Elections Officer

#### **32 Declarations of Interest**

There were no declarations of interests.

#### **33 Petitions and Requests to Address the Meeting**

There were no Petitions and Requests to Address the Meeting.

#### **34 Urgent Business**

There were no items of Urgent Business.

35 **Minutes**

The Minutes of the meeting held on 11 December 2014 were agreed as a correct record and signed by the Chairman.

36 **Chairman's Announcements**

There were no Chairman's announcements.

37 **Joint Honorarium Policy**

The Head of Transformation submitted a report which sought consideration of the new Joint Honorarium Policy, which gave consistency between South Northamptonshire Council and Cherwell District Council.

In introducing the report the Human Resources and Organisational Development Manager confirmed that the new Joint Honorarium Policy had been approved by the South Northamptonshire Council Appointments and Personnel Committee.

**Resolved**

- (1) That the new Joint Honorarium Policy be approved
- (2) That the implementation of the new Joint Honorarium Policy, with effect from 3 February 2014 be approved.

38 **Joint Fixed Term and Temporary Contracts Policy and Procedure**

The Head of Transformation submitted a report which sought consideration of the new Joint Fixed Term and Temporary Contracts Policy and Procedure. Due to the increased number of temporary and fixed term contracts being used by the organisations it was necessary to have a clear policy which clarified responsibilities and rights and offered consistency between Cherwell District Council and South Northamptonshire Council.

The Human Resources Business Partner for Development and Bicester confirmed that the policy had been approved by the South Northamptonshire Council Appointments and Personnel Committee

**Resolved**

- (1) That the new Joint Fixed Term and Temporary Contract Policy and Procedure be approved.
- (2) That the implementation of the new Joint Fixed Term and Temporary Contracts Policy and Procedure, with effect from 3 February 2014 be approved.

The meeting ended at 7.35 pm

Chairman:

Date: